**Candidate rejection email**

Dear [candidate name],

I would like to thank you for taking the time to interview for the position of [Position Title]

with our organization. We enjoyed meeting with you and learning about your experience and

qualifications. However, we have decided to move forward with another candidate whose

qualifications more closely fit our needs at this time.

We thank you for your interest in [organization name] and wish you all the best in your future

endeavours.

Sincerely,

[your name]