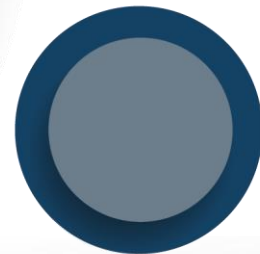


Shared Resource Library Linked List October 2023



Réunir les
communautés régionales
D'EXPRESSION ANGLAISE DU QUÉBEC

Connecting
**QUEBEC'S REGIONAL
ENGLISH-SPEAKING**
Communities

Why we created the library.

The shared resource library is exclusive to RDN member Executive Directors and their teams. It is designed to give member organizations easy access to a variety of data products, tools, templates, and guides to support the organization’s work at the operational level.

How to use the library.

This document is a linked list to all the items currently found in the library. Like the library itself, the list is divided into different themes (click the theme to go to that section):

Communications tools2

Data products.....2

Funding guides.....3

Guides to Québec ministries.....3

Guides related to using research and data.....4

General operations—templates and guides.....4

Miscellaneous.....6

Video capsules.....7

Resources listed as video capsules are available as recordings and can also be given with support from RDN staff.

At present, library users can download anything in the library by clicking on the link next to its name in the list. Resources that are available in different formats will have more than one link. Later this year, the shared resource library will be available to members through RDN’s website; training will be provided for how to use the upcoming website features once they become active online.

Please contact Rachel Hunting with any questions about using the resources in the library, to request tools that are not available so they can be researched and added, or to organize a workshop at rachel@regdevnet.ca or 819-574-7025.

Communications tools.

Resource name	Word file	PDF file	Excel file	MP4 file
Effective Communications Strategies				
Press Annex - Effective Communications Strategies				
Press Kit example				
Internal Communications Strategy—fillable pdf				
Internal Communications Plan—details				

Data products.

Resource name	Word file	PDF file	Excel file	MP4 file
Data for Rural Communities_en_statcan-presentation_jan23				
Data for Rural Communities_YouTube link				
Preliminary_Data_FOLS_All Gender_All Ages_Quebec_Economic_Regions_Census 2021				
Statistics Canada Infographic—Defining OLM Businesses, Data (2017 data)				
Statistics Canada Infographic—Characteristics of OLM Businesses and Owners, Canada (2017 data)				
Statistics Canada Infographic—Characteristics of OLM Businesses and Owners, Quebec (2017 data)				
2021-CHSSN-Dashboards-Quebec-and-RTS-Territories-EN				
2021-CHSSN-Dashboards-Quebec-and-RTS-Territories-FR				
Gallup_State of the Global Workforce 2022				
Gallup_State of the Global Workforce 2023				
PERT 2021_Census-Brief-Update				
PERT 2021_Census-Brief-Update-FR				

Learning-French-As-an-Adult_EN_Final				
Learning-French-As-an-Adult_FR_Final				
PERT_Snapshot_of_Poverty_Among_Quebecs_English_Speaking_Communities-1				
PERT_Un-aperçu-de-la-pauvrete-dans-les-communautes-d'expression-anglaise-du-Quebec-2				
OCOL_2023_English presence in QC				
OCOL_2023_Présence de l'anglais au QC				
Panorama-des-regions-du-quebec-edition-2023				

Funding guides.

Resource name	Word file	PDF file	Excel file	MP4 file
Desjardins_Fundica_FAQ				
ERCC renewal work sheet & checklist				
ESDC general funding programs				
ISED general funding programs				
Funding Sources dedicated to the ESCQ				
Inventory of Federal Programs of Interest for OLMCs - 2022				
Inventaire des programmes fédéraux d'intérêt pour les CLOSM - 2022				

Guides to Québec ministries.

Resource name	Word file	PDF file	Excel file	PPT file
Key_QC_Ministry_Strat_Objectives				
Ministère de l'Agriculture, des Pêcheries et de l'Alimentation				
Ministère des Affaires municipales et de l'Habitation (1)				

Ministère du Tourism				
Ministère Economie_Innovation				
QC Budget 2022-23				

Guides related to using research and data.

Resource name	Word file	PDF file	Excel file	MP4 file
Needs Assessment Development Tool				
Online Research Resource Checklist				

General operations—templates and guides.

Resource name	Word file	PDF file	Excel file	MP4 file
Action_plan_example				
Action_plan_With_results_example				
Simplified_ActionPlan_Evaluation_tool				
Planning to strategic plan—Guide				
Strategic Plan_External_Example				
Strategic Planning Worksheet 2023_fillable PDF				
HR Budget tool.R8				
Project budget_CFRE tracking_Apr-Mar_template				
Project budget_CFRE tracking_Jan-Dec_template				
Project budget_CFRE tracking_McGill_3periods_template				
SalaryFlowTemplate_multiple sources				
SalaryFlowTemplate_single source				

	Word file	PDF file	Excel file	MP4 file
Agenda_staff_meeting				
Best Practices for Incoming Executive Directors				
ED Important Dates_calender				
ED Important Dates_list				
Example of a Remote Work Schedule				
Funding_Advisor_Directory				
Growth and expansion tool_Final				
Leadership Transition_Critical Paths				
LetterOfEmploy_sample1				
LetterOfEmploy_sample2				
New-hire_Pay requisition_template				
Org_inventory				
Partnership Agreement Template_EN				
Partnership Agreement Template_FR				
Partnership_Evaluation_Tool				
Phelps_A-Z_Handbook2				
Sample Organizational Chart				
Staff_handbook_template				
Succession Planning Framework _ Worksheets				
Succession_Worksheets_RDN				
ThirdPartyContract_template				
Volunteer_Application_template				
Volunteer_handbook_template				

Volunteer_Position_Description				
Gabarit de gestion des demandes de subvention				
Grant Application Management Template				
Funding at a glance				
Master_work_plan_template				
Satellite Expansion Reflection Tool_Workshop		PPT	PDF	
				
Satellite Expansion Reflection Tool_Flowchart				
Strategic planning_Community Survey_template				
Strat Plan Surveys and Data planner				
Strategic planning_Partners Survey_template				
Strategic planning_FR Partners Survey_template				
Understanding Performance Measurement Webinar Worksheets				
Communicating Results Worksheets				
Tool Kit_ Performance MeasurementCommunicatingResults				
Tool Kit_2023 Thematic Sheets				

Miscellaneous.

Resource name	Word file	PDF file	Excel file	MP4 file
Acronyms_2022				
Consultant Directory_2022_RDN Members				

Video capsules.

Resource name	Word file	PDF file	Excel file	MP4 file
Conflict Resolution Styles_Short_Webinar				
Efficient_Effective Meetings_Quick tips				
Managing_Interpersonal_Relationships_Webinar				
New ED_Quick tips				
Presenting your organization effectively_Quick tips				
SuccessionPlanning_Short_Webinar				
Understanding Performance Measurement_Short_Webinar (see General Operations for accompanying worksheets)				
Quick Tips_Communicating Results (accompanies PM webinar; see General Operations for accompanying worksheets)				

