

ERCC Renewal Worksheet & Checklist

Increase organizational capacity

**Expand territorial coverage
(satellites)**

Expand mandate to new sectors

**Increase relationships with local
and regional governments as well
as Francophone stakeholders**

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General Checklist

- Reliable data is used to support the claims we're making about our community needs (Census, profiles, survey results, studies, etc.)
- We have clearly demonstrated the need for expansions (mandate or satellite)
- We have defined targets for organizational capacity development that are linked to our 2021 Organizational Capacity Assessment Tool (OCAT) results
- We have clearly defined our targets for relationship building and representation:
 - With local & regional governments
 - With Francophone stakeholders
 - With new partners in general
- Our budget figures match work our plan activities—there are sufficient financial resources to cover:
 - The activities we plan on doing
 - The scope of our territory
 - The human resources needed to accomplish the work
 - The costs of evaluating our program's impact or success and disseminating the results
 - Travel costs associated with representation and networking locally, regionally and provincially
 - Regular salary and MERC increases as per our organizational policy

Notes